



**LUCAMA BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, DECEMBER 2, 2024
LUCAMA TOWN HALL
BOARD ROOM**

MINUTES

1. Call to Order

Mayor Pro Tem, (hereinafter "Pro Tem Johnson") called to order the regular meeting of the Town of Lucama Board of Commissioners (hereinafter "Board") at 6 pm on December 2, 2024.

2. Roll Call

Pro Tem Johnson conducted roll call – by use of sign-in. The following were present:

Commissioner, Dennis Ford (hereinafter "Comm. Ford")
Commissioner, David Johnson (hereinafter "Comm. D. Johnson")
Commissioner, Kim Joyner (hereinafter "Comm. Joyner")
Commissioner, Jody Teague (hereinafter "Comm. Teague")
Interim Town Administrator, Ralph Clark (hereinafter "Admin. Clark")
Town Clerk, Dena Owens (hereinafter "Clerk Owens")
Town Attorney, Gabe DuSablou (hereinafter "Attorney DuSablou")

3. Moment of Silence

Those in attendance observed a moment of silence.

4. Approval of Agenda

Pro Tem Johnson asked for a motion to approve the agenda.

MOTION: Comm. Ford made motion to amend and approve the agenda; seconded by Comm. Teague. Motion passed by unanimous vote.

5. Approval of Minutes of Last Meeting

Pro Tem Johnson gave the Board an opportunity to review the proposed minutes and financial report from the November 4th regular meeting.

MOTION: Comm. Teague made motion to approve the November 4, 2024, minutes and the financial report; seconded by Comm. Joyner. Motion passed by unanimous vote.

6. Welcome of Guests

There were no guests in attendance.

7. Public Comments

Richie Ballance of 6235 Little Rock Church Road was at the meeting to address a possible group home coming to the Swift Creek neighborhood. He stated that Ms. Windham had been in touch with the local fire department, asking for an inspection of the fire extinguishers. She was told an inspection could not be done on a residential setting. Mr. Balance wanted to bring the Board up to date on the current events. He stated further that Ms. Windham is waiting for a certificate from an association called "The National Alliance for Recovery Residences" to get her certification. He mentioned that he still wanted to be sure that the home was not allowed. Clerk Owens stated the documents had not been turned in. Mr. Ballance questioned if the home could be in the area without meeting town requirements. Attorney DuSablou answered no.

8. Old Business

Admin. Clark spoke on the GFL contract. He stated that after the last meeting that the Board had agreed with the contract with GFL tentatively with conditions. Admin. Clark met with Patrick Luce, GFL representative, who agreed with all the conditions given. The initial term of the contract is two years. After two years, the Town had the option to opt out with 90-day notice for the last three years of the contract. All conditions have been incorporated into the contract. Both Admin. Clark and Attorney DuSablou are happy with the contract.

MOTION: Motion was made by Comm. Joyner to approve the contract with GFL; seconded by Comm. D. Johnson. Motion passed by unanimous vote.

Clerk Owens mentioned that at the previous month's meeting that the Board had given her permission to study the sufficiency of the application for annexation of property located at 6241 Blalock Road. Current owners of the property are the ones who signed the application for annexation. There is no action needed.

9. New Items of Business

Clerk Owens spoke on the application for voluntary annexation for properties located on Huckleberry Road and Blalock Rd. Permission is needed from the board directing her to investigate the ownership of the property so that the sufficiency of the petition of the annexation can be certified.

MOTION: Motion was made by Comm. Ford to approve investigation of sufficiency; seconded by Comm. Teague. Motion passed by unanimous vote.

Clerk Owens shared the contract from Nunn, Brashear, and Uzzell for the last fiscal year 2024. The total fee for auditing the accounts is \$21,735. Mr. Clark stated that the contract is the first thing that must be done to start the process. The contract must be accepted by the Board and then will go to the LGC for approval. He stated that he had spoken with Ms. Stroud, the third-party CPA, and as soon the LGC makes the approval, she has all of the paperwork necessary to begin the audit. He mentioned that he and Clerk Owens had spoken with the LGC Representative for the Town earlier in the week, Melonie Bryant, who stated that the Town of Lucama had received a round of applause during the recent meeting. No one has come close to the accomplishment that Town has during the last 12 months. The Town has made some strides and there is one more to make with the FY 24 audit. Although Admin. Clark's goal of completing the work by Dec. 31st may not happen, it will be close.

Comm. Teague thanked Admin. Clark, Clerk Owens and Hooks for working hard to get the work done. Clerk Joyner agreed.

MOTION: Motion was made by Comm. Ford to accept the FY24 Audit Contract with Nunn, Brashear, and Uzzell; seconded by Comm. Teague. Motion passed by unanimous vote.

10. Town Administrator's Report

Radarsign – The units have arrived and are near ready to be put into service. The Public Safety Committee will determine the locations and time for installation. There are two units and can be placed in the same area for speeds in both directions or as individuals.

Backhoe Delivery – The backhoe is scheduled to be delivered on Wednesday or Thursday.

LGC – Kendra Boyles – Admin. Clark is scheduled to meet with the LGC at an early date to be determined. He plans to discuss the plan of action once our audits

are complete, which will include Fund Balance, reserves, future loans for capital projects. Hopefully, gaining their support for the two borrowings needed for the water and sewer projects. He also plans to discuss future activities for the survival of small units of government.

Rich Moore – McDavid and Associates – Mr. Clark will be meeting with Rich to discuss the new modified grant/loan application to DEQ. Also, they will discuss the impact of the proposed development and confirm that the Town's system will be able to handle the load.

Electricities – Admin. Clark has been in discussions with Electricities about the concept of regionalization of Electric Systems. He is interested in seeing if they will do a pros and cons comparison of regionalization.

He plans to present information to the Public Works and Utilities Committee soon to discuss the approach for the upcoming power supply contract. Once the audits are complete, it can be determined how much each fund has, and reserves will be discussed for the utility funds along with a rate stabilization reserve fund.

Comm. Ford asked when the Board could expect information regarding the sewer inspection and videoing. Admin. Clark stated that he will speak with Rich at their meeting and request that a presentation be made to the Board.

11. Closed Session

Pro Tem Johnson asked for motion of the Board to go into closed session pursuant to NCGS §143-318.11 regarding personnel matters.

MOTION: Comm. Teague made motion to move into closed session; seconded by Comm. Ford. Motion passed by unanimous vote.

12. Re-opening of Open Session

MOTION: Comm. Ford made motion to adjourn the closed session and move back to open session; seconded by Comm. D. Johnson. Motion passed by unanimous vote.

13. Adjournment

Pro Tem Johnson adjourned the meeting at approximately 6:47 pm, December 2, 2024, upon motion of Board.

MOTION: Motion was made to adjourn by Comm. Teague; seconded by Comm. Joyner. Motion passed by unanimous vote.

Respectfully Submitted: Dena Owens, Town Clerk